



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER No. 2022 - 11
Series of 2022

AN ORDER CREATING THE MUNICIPAL HEALTH PLANNING TEAM AND ITS COMPONENT LOCAL IMPLEMENTATION COORDINATION TEAM (LICT) FOR THE MUNICIPALITY OF BULAKAN.

WHEREAS, the Local Investment Plan for Health (LIPH) shall serve as the comprehensive three-year plan for health of the municipality. Its directional plans shall be the detailed municipal desired health goals and its planning cycle shall be applied to all barangays;

WHEREAS, the LIPH shall be institutionalized and utilized as: (1.) Localization tool of national health programs (2.) Basis for resource mobilization and investment planning towards attaining local and national health goals and (3.) Official means for the National Government Agencies (NGA's)/Department of Health and other developmental partners to interface with the province, municipalities and the barangays;

WHEREAS, cognizant to Joint Memorandum Circular No. 001 series of 2007, dated March 8, 2007 between the Department of Interior and Local Government (DILG), Department of Budget and Management (DBM), Department of Finance (DOF) and National Economic and Development Authority (NEDA); synchronization of local planning, investment programming, revenue administration, budgeting and expenditure management is enjoined;

WHEREAS, the health needs and health inequities among the underprivileged, Geographically Isolated and Disadvantaged Areas (GIDA's), Senior Citizens, Persons with Disabilities (PWD's), women and children, and the LBTQ communities are mainstreamed both in the planning process and implementation of the LIPH and Annual Operational Plan (AOP);

WHEREAS, the Municipal Health Planning Team shall have in its disposal sets of technical, financial and technological resources to enable it to plan accordingly and to complete the LIPH and AOP on time;

WHEREAS, the planning team shall be equipped with planning tools, including but not necessarily limited to the checklist for the situational analysis, planning matrices and costing tool for LIPH and AOP.

NOW, THEREFORE, I, VERGEL C. MENESES, Municipal Mayor of the Municipality of Bulakan, Province of Bulacan, by virtue of the powers vested upon me by law; do hereby Order the creation of the Municipal Health Planning Team for the Local Investment Plan for Health of the municipality:

Section 1. COMPOSITION - The Municipal Health Planning Team for the Local Investment Plan for Health (LIPH) shall be composed of the following:

Chairperson	: Hon. Vergel C. Meneses, Mayor
Vice Chairperson	: Dr. Reynaldo P. Gloria – Municipal Administrator
Action Officer	: Dr. Maria Elisa V. Villanueva - Municipal Health Officer
Members	: Hon. Rchie San Jose – SB Chairman, Committee on Health : Jerico Cunanan - Municipal Planning and Development Officer

: Leonora B. Magdangal - Municipal Treasurer
: Marissa De Lino - Municipal Budget Officer
: Paul Vincent Morelos - Municipal Accountant
: Melody Christian Santos - DOH-DMO
: Jesusa Caguingin - President-BHW Federation
: Arsenio Galvez – KASAMAKA/Municipal CSO Health Partner

Section 2. GENERAL DUTIES AND RESPONSIBILITIES:

1. Plan and implement the programs and projects in the LIPH and AOP;
2. Provide counterpart funding or source-out funding for activities not funded by the Province, DOH or Development Partners;
3. Facilitate the planning process, and approval of the LIPH and AOP and submission of its final output to the Provincial Health Office-Public Health and DOH-Central Luzon Center for Health for approval;
4. Ensure participation of civil society organization (CSOs) private health sector stakeholders in both the planning process and implementation of LIPH and AOP;
5. Monitor and evaluate the Implementation of the LIPH/AOP and fund utilization;
6. Submit Fund Utilization Reports to the DOH Regional Office; the frequency of which is determined and agreed both by the LGU and DOH;
7. Create the composition of the LICT, Monitoring and Evaluation Committee among the members but not limited to the composition of the Provincial Health Planning Team and define its specific roles and functions; and
8. Convene regular meeting, last Friday of the month ending the quarter.

Section 3. SECRETARIAT - The Municipal Health Office staff shall be the secretariat for the Municipal Health Planning Team with the following composition and functions;

a. Composition:

Dr. Erikel Katrina Roldan – Rural Health Physician
Rose Ann Margaret Adolfo - PHN
Maricar Parone - HEPO
Chona Pantanilla – MESU Officer
Amie Faith Bautista - Medical Technologist
Loreta Marquez – Rural Health Midwife

b. Functions:

1. Prepare meeting paraphernalia of the LIPH planning team with the approval of the MHO;
2. Provide administrative support to the Health Planning Team;
3. Custodial care of all the documents deemed in position by the health planning team;
4. Facilitate communication and coordination, specifically on data sharing among members of the planning team;
5. Participate in planning workshops; and
6. Summarize outputs of planning and meetings and provide copy to the planning team

Section 4. EFFECTIVITY. This Executive Order shall take effect after signing and shall remain in effect until revoked.

Done this 26th day of September, 2022 at the Municipality of Bulakan, Bulacan.


VERGEL C. MENESES
Mayor