



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 2022 - 06
Series of 2022

**AN ORDER REORGANIZING THE MUNICIPAL ANTI-DRUG
ABUSE COUNCIL (MADAC).**

WHEREAS, Section 4, Article I of the 1987 Constitution explicitly declares in part that the prime duty of the government is to serve and protect the people;

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that local government units shall, within their jurisdiction, promote health and safety, improve public morals, maintain peace and order, and preserve the comfort and convenience of their inhabitants, among other equally significant responsibilities;

WHEREAS, the Department of the Interior and Local Government and Dangerous Drugs Board Joint Memorandum Circular No. 2018-01 emphasized that all Local Anti-Drug Abuse Councils (ADACs) have critical role in the coordination and proper monitoring of drug-related incidents;

WHEREAS, said Joint Memorandum Circular also affirms the Implementing Guidelines on the Functionality and Effectiveness of Local Anti-Drug Abuse Councils, including the Provincial Anti-Drug Council as provided in DILG Memorandum Circular No. 98-227:

WHEREAS, under Section 444 (2) (iii) of R.A. No. 7160, otherwise known as the Local Government Code of 1991, the Municipal Mayor may issue executive orders for the faithful and appropriate enforcement and execution of laws and ordinances;

NOW THEREFORE, I, VERGEL C. MENESES, Municipal Mayor of the Municipality of Bulakan, by virtue of the power vested upon me by law, do hereby order thereconstitution of the Municipal Anti-Drug Abuse Council with the following provisions:

SECTION 1. COMPOSITION OF THE MUNICIPAL ANTI-DRUG ABUSE COUNCIL – The Municipal Anti-Drug Abuse Council is hereby reorganized to be composed of the incumbent officers or officials of the following:

Chairperson	HON. VERGEL C. MENESES Municipal Mayor
Vice Chairperson	PLTCOL NESTOR BULATAO JR. Chief of Police
Members	ARCHIE CORONEL Municipal Local Government Operations Officer
	PRISCILLA NAVARO, Ed.D. DepEd District Supervisor
	JUDGE ESTER CHUA Judge, Municipal Trial Court

MA. VICTORIA P. MORELOS, RSW
Municipal Social Welfare and Development Officer

DRA. MA. ELISA VILLANUEVA
Municipal Health Officer

EVELYN VILLALUZ
Municipal Information Officer

NARCISO CARDENAS
President, Citizen's Crime & Anti-Drugs Movement
Organizations Inc. (CCGM)

FROILAN REYES
Knights of Columbus 8677

NARCISO C. ROQUE, JR.
Pastoral Council Member, Bambang

ISAGANI VILLENA
Municipal Probation and Parole Officer

SECTION 2. FUNCTIONS - The MADAC shall discharge and carry out the following duties and responsibilities:

- A. On the part of the MADAC Chairman, attest the certification declaring the "drug – cleared" status of an affected barangay, certified by the Local Chief of Police and validated by the PEA Regional Director;
- B. Monitor the BADAC and BAT's names, address and other significant details, copy furnished the DILG Field Office;
- C. Receive the consolidated information report from BADAC Chair;
- D. Review the consolidated reports of cluster leaders for final consolidation and submission to PDEA;
- E. Maintain list of endorsement or referral of Barangay Duty Officer as to who are drug dependents for screening using the Alcohol, Smoking and Substance Involvement Screening Test (ASSIST)
- F. Establish one-stop-shop facilities where assessment, interview, counselling, referral, and/or processing of applications for petitions for confinement of drug dependents and WUD who surrendered for treatment and rehabilitation and other allied processes may be undertaken;
- G. Designate a focal person who shall ensure the compliance and enforcement of DDB Regulations on Voluntary Surrender of Drug Users and Dependents and shall coordinate with the appropriate service provider to assure compliance with the prescribed intervention;
- H. Ensure that PWUDs who surrendered shall undergo screening in order to determine the level of risk and/or co-morbidities and refer them to the appropriate intervention;
- I. Designate certain personnel as the authorized representatives of the DDB who shall cause the processing and filing of petitions for confinement of drug dependents and PWUD who surrendered for treatment and rehabilitation before the Regional Trial Courts pursuant to Sections 54 and 61 of RA 9165;

- J. Organize the MADAC Drug Reformation Committee and adopt the Program of Instructions for Drug Reformation Program;
- K. Provide for the Community-Based Rehabilitation Program:
- (1) Lead in the formulation of the plan of action for community-based treatment and support services on the promotion and prevention of drug abuse in communities in coordination with other members of the network of LGU;
 - (2) Submit the reports of Data on Community-Based Treatment and Rehabilitation and Data on Drug Treatment, Rehabilitation and Aftercare of Drug Dependents thru the Anti-Drug Abuse Council Reporting System (ADAC-RS) as integrated in the Integrated Drug Monitoring and Reporting Information System (IDMRIS) of DDB:
 - (a) The MADAC-RS focal persons shall"
 - (i) Encode the necessary information on PWUD who surrendered in accordance with the Community-Based Treatment and Rehabilitation Monitoring Form;
 - (ii) Ensure the monthly submission of reports;
 - (iii) Ensure the accuracy and confidentiality of data;
 - (iv) Ensure that data of all PWUD who surrendered to authorities be encoded in the system;
 - (v) In case there is no person who surrendered for the month, report the same to the DDB through e-mail;
 - (vi) Report problems encountered in the MADAC-RS by filling out the Issue Report Form.
- L. Conduct advocacy and/or preventive education seminars, giving emphasis to the role of parents and children in the anti-drug campaign, ill-effects of drugs, and consequences of drug abuse. This includes the conduct of lectures on the proper procedures on rehabilitation of drug dependents and WUD who surrendered pursuant to RA 9165 and pertinent DDB Regulations counselling program for families with drug dependents and PWUD who surrendered to cope up with the trauma,
- M. Designate a MADAC Secretariat, who will collate all reports and maintain periodic statistics on barangay drug-clearing operations for evaluation/analysis and continuing enhancement of process and procedures; (1) The MADAC Secretariat shall submit all quarterly reports to the PADAC not later than the 10th day of the ensuing quarter, copy furnished the local Peace and Order Council and DILG Field Office.

SECTION 3. MEETINGS - The MADAC shall meet every three (3) months, or as often as needed, to discuss and resolve issues to drug prevention and control.

SECTION 4. MADAC SECRETARIAT - The Council Secretariat, upon the designation of the MADAC Chairperson through a Resolution, Order, or any equivalent issuance, shall be responsible in providing technical support, documentation of proceedings, and preparation of reports relative to its operation, and such other assistance as may be required in the furtherance of the council functions.

Section 5. FOCAL PERSON AND SECRETARIAT AND ITS FUNCTION.

5.1. Focal Person act as the Secretariat of MADAC

Focal Person

MA. VICTORIA P. MORELOS
Municipal Social Welfare Officer

Alternate Focal Person

DR. MA. ELISA VILLANUEVA
Municipal Health Officer

5.2. Support Staff:

Authorized Encoder

VENUS ORTEGA
Senior Administrative Assistant

Alternate Authorized Encoder

PATROLMAN ISRAEL CARLOS
Municipal Community Affairs
Development Officer

Executive Branch

PRISCILLA D. REYES
Executive Assistant IV

5.3. Functions:

- (1) The MADAC Secretariat will collate all reports and maintain periodic statistics on barangay drug-clearing operations for evaluation/analysis and continuing enhancement of process and procedures;
- (2) The MADAC Secretariat shall submit all quarterly reports to the PADAC not later than the 10th day of the ensuing quarter, copy furnished the local Peace and Order Council and DILG Field Office;

For the Period	Deadline of Submission
1 st Quarter	Not later than the 10 th day of April
2 nd Quarter	Not later than the 10 th day of July
3 rd Quarter	Not later than the 10 th day of October
4 th Quarter	Not later than the 10 th day of January of the ensuing year


- (3) Assist the MADAC from time to time in the performance of their duties.

SECTION 6. SEPARABILITY CLAUSE –If any part or provision of this Executive Order is held invalid or unconstitutional by any competent court, the other parts or provisions not affected shall remain valid.

SECTION 7. REPEALING CLAUSE – All ordinances, rules, regulations and other issuances or parts thereof that are inconsistent with its Executive Order are hereby replaced or modified accordingly.

SECTION 8. EFFECTIVITY - This Executive Order shall take effect immediately upon signing.

DONE AND EXECUTED this 3rd day of October, 2022 in the Municipality of Bulakan, Province of Bulacan.


VERGEL C. MENESES
Municipal Mayor